

# Barre Sportsman's Club



## CONSTITUTION & BY-LAWS

of the

Barre Sportsman's Club, Inc.

P.O. Box 111

221 Spring Hill Road

Barre, Massachusetts 01005

(978)355-4643

Club Member meetings are the 1<sup>st</sup> Thursday of every month @ 7:30pm

Board of Directors meetings are the 2<sup>nd</sup> Thursday of the month @ 7:30p  
or as announced by the BOD

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# Constitution and By-Laws for the Barre Sportsman's Club, Inc.

Incorporated: August 10, 1960, in accordance with Massachusetts GL Chapter 180, Section 3

## Article I. Name

The name shall be Barre Sportsman's Club(hereafter referred to as the 'Club')

## Article II. Objectives

The Club is organized to:

1. Conserve, restore, and manage the game, fish, and other wildlife and its habitat, in Barre, Massachusetts and its environs;
2. Seek to procure better fishing and hunting for sportsmen;
3. Cooperate in obtaining the proper respect for and observation of the fish and game laws;
4. Promote safe handling of firearms, and so far as possible, to spread knowledge of useful wildlife among the residents of Barre, Massachusetts;
5. Operate without profit
6. Be non-political and non-sectarian

## Article III. Membership

**Section 1.** The Club shall not discriminate against race, creed, color, sex or religion.

**Section 2.** Any citizen of the United States, of suitable character and interest and sponsored by an Active Member of the Club, shall be considered a candidate for membership. The candidate is presented to the Club membership where they are either (1) voted into membership by a majority vote of the Active Members of the Club present at that meeting, or (2) not voted as a member at this time. Upon a favorable vote the candidate is given a 'New' Member status until the following year when the annual dues become payable.

**Section 3.** Charter Members are those members who have been in good standing since September 1, 1958.

**Section 4.** By nomination of the Board of Directors (hereafter referred to as the 'BOD'), and by a majority vote of the Active Members, any suitable person may be elected to an Honorary Membership in the Club. No fees or dues shall be required of such Honorary Members.

**Section 5.** Any Club Member wishing to pay a Life Member fee of \$1,000.00 (one thousand dollars) may obtain such status. The fee is non-refundable. Life Members pay no annual dues after becoming a Life Member.

## Article IV. Meetings

**Section 1.** Regular meetings of the Club shall be held at the Barre Sportsman's Club facility, 221 Springhill Road, Barre, Massachusetts on the 1<sup>st</sup> Thursday of the month at 7:30PM (or at such places and dates as may be deemed suitable by the members).

**Section 2.** The annual meeting of the Club shall be held at 7:30PM on the first Thursday in September of each year.

**Section 3.** Notice of every annual meeting of the Club shall be provided by the Secretary to every member of the Club at least ten (10) days before the day of such meeting. This notification may be in the form of one or more of the following:

1. *Sportsmen's News*, a Worcester County League of Sportsmen's Clubs (WCLSC) monthly newsletter (or other publication as selected by the Secretary);
2. 'Call-One-Now' notification system (or its' equivalent);
3. Text and/or e-mail (or other wireless communications).

**Section 4.** At such meeting the agenda will consist of:

Membership report

Minutes of previous meeting

Treasurer's report

Reports of other officers, Committee(s), Sporting Functions and the BOD (as needed)

Old Business

New Business

Election of Officers

Election of Bar Manager

**Section 5.** A 'special meeting' of the Club may be called by the BOD, the President, or whenever one-third (1/3) of the voting members of the Club (who are in good standing) make a written request to the President for this 'special meeting'. This request must specify clearly the purpose of the meeting. A minimum of ten (10) days written notice of such meeting must be given to the members of the Club.

**Section 6.** All meetings shall be conducted according to the Robert's Rules of Order, and open discussion from the floor on any agenda item shall be permitted and encouraged.

**Section 7.** Non-members are not allowed to be present at a meeting of the Club unless the President or BOD specifically invites him/her.

## **Article V. Meeting Quorum**

**Section 1.** At regular and special meetings, no less than eight (8) of the Active Members of the Club shall constitute a quorum.

**Section 2.** At meetings of the BOD a majority of all the Board members present shall constitute a quorum and a majority vote of the Directors present shall prevail.

## **Article VI. Management**

**Section 1.** The management of the Club shall consist of the President, Vice President, Secretary, Treasurer, and six (6) Directors.

## **Article VII. Election of Club Officers and Bar Manager**

**Section 1.** The Club Officers shall consist of the President, Vice President, Secretary, Treasurer, Bar Manager and (6) six Board of Directors (BOD) from the Club membership. At each annual meeting the Club shall elect the Club Officers and two (2) new BOD members to replace the two (2) members retiring from the BOD. BOD members shall hold office for three (3) years.

**Section 2.** The President, Vice President, Secretary, and Treasurer shall be elected by a majority vote of the Club members and hold office for one year, or until their successors are elected and qualified. No President or Vice President of the Club shall hold the same office for more than two (2) consecutive years.

**Section 3.** In the event of any vacancy(s) of any office for any reason, the Club members shall elect another Club member in good standing to fill the unexpired term(s), until the next general election.

**Section 4.** Club Bar Manager shall be elected by a majority vote of the Members and hold this office for one (1) year.

## **Article VIII. Duties of the Officers**

### **Section 1. Board of Directors**

**Part A.** After a majority vote of the Club on each particular subject, it shall be the duty of the BOD to manage all of the affairs on any and all questions, contracts necessary for the proper transaction of all the management, care, conduct, control, and supervision of the Club.

**Part B.** It shall be the duty of the BOD to prescribe and publish rules regulating the use and occupancy of the rooms of the Club, and care and protection of the property.

**Part C.** The BOD shall meet for the transactions of business on the first Thursday of each month and at any other time called by the President or any two (2) BOD members. Notice must be given to each member of the Board before the time appointed for said meeting.

**Part D.** At the annual meeting of the Club, the BOD shall make a full report of their proceedings from the preceding fiscal year, and recommend such measures as they may deem advisable.

**Part E.** Any member of the BOD who is absent from three (3) consecutive Board meetings shall be asked to resign from the Board unless they offer a satisfactory excuse at the next monthly meeting.

**Part F.** If a resolution has been passed at a meeting of the BOD affecting the relations of any member of the Club toward the Club, such resolution must be reviewed at a subsequent BOD meeting. Notice in writing must be sent to all Club members by the Secretary at least ten (10) days before that BOD meeting. After which action may be taken on the resolution.

**Part G.** The duties of the BOD are:

1. to appoint delegates to the different associations in which this Club may be a member or for the purpose of conferring with any association or club respecting any matter in which this Club may be concerned.
2. to make rules for the conduct of Club members and for their use of the Club's property.
3. to suspend or expel a member for any conduct in violation of rules, improper behavior, or any action detrimental to the interest of the Club.
4. to fix and enforce penalties for the violation of rules.
5. to convey Club rules and policies to guests of the Club.
6. to call special meetings of the Club to consider special subjects.
7. to prescribe additional duties for any of the Officers, in addition to those already stated.

**Section 2. President**

**Part A.** The President shall preside over all meetings of the Club, BOD, and enforce all laws and regulations of the Club. The President shall perform such duties imposed upon them by the BOD. The President will, with the Secretary, sign all written contracts and written obligations of the Club.

**Part B.** The President shall have the power to appoint the following committees whenever necessary:

Committee on Finance  
Committee on Legislation  
Committee on Conservation  
Committee on Fishing  
Committee on Entertainment  
Any committee suggested by the BOD.

**Section 3. Vice President**

The Vice President will perform the duties of the President in his/her absence. In the event of death or disability of the President, the Vice President shall become the acting President until such time the office is filled by the vote of the Club membership.

**Section 4. Secretary**

The Secretary shall keep the minutes and other official reports of the Club. They shall conduct the official correspondence of the Club. They shall keep copies of the reports, books, documents and other papers relating to the Club in a secure place designated by the BOD.

**Section 5. Treasurer**

**Part A.** The Treasurer shall keep an account of all monies received and deposit same in the name of the Club in a bank designated by the BOD. All bills pertaining to the 'day-to-day' running of the Club shall be paid by the Treasurer upon receipt. Any bill pertaining to an activity or project (expenditure greater than \$500) shall be signed by two (2) members of the BOD before payment.

**Part B.** At each monthly meeting of the BOD the Treasurer shall describe the financial condition of the Club. At the annual meeting of the Club they shall submit a detailed report of the financial condition of the Club for the preceding fiscal year. This report may be audited by accountant(s) designated by the BOD.

## **Article IX. Annual Dues**

**Section 1.** Annual dues become payable on April 1<sup>st</sup> of each year. Any member who fails to pay the annual dues within sixty (60) days of the due date, or who fails to pay any indebtedness to the Club within thirty days after a bill has been sent, shall be automatically dropped from the Club membership roster. They may re-apply as a ‘New Member’ at a later date.

**Section 2.** If a new member joins between January 1<sup>st</sup> and April 1<sup>st</sup>, their \$150 membership fee is good until April 1<sup>st</sup> of the following year.

**Section 3.** The Club annual dues for each membership category are as follows:

MEMBERSHIP CATEGORY	ANNUAL DUES	COMMENTS
Life Member	\$1000	Nonrefundable, one-time only fee
New Member	\$150	Includes an initiation fee
Regular Member	\$120	If your age is less than 65
Senior Member	\$60	Age 65 and over
Active Military Member	FREE	Must verify ‘active status’
Junior Member	\$5	This status expires at age 18 or when out of school (college), whichever term is greater

## **Article X. Amendments to the Constitution & By-Laws**

**Section 1.** Written notice of a proposed amendment to the Constitution & By-Laws must be provided to the BOD and approved by a majority vote of the Board. Notice of the proposed amendment shall be presented to all Club members by the Secretary. Any revisions or additions to the Constitution & By-Laws must be approved by a two-thirds (2/3) vote of the Club members at three (3) consecutive Club meetings. However, there must be a quorum of members present at the meetings for such a vote to be valid.

**Section 2.** Appendices appear at the end of the ‘Constitution & By-Laws’ and as such do not follow the same rules outlined in Article X, Section 1 regarding revisions, updates, and addition. Such changes would fall under Article VIII, Section 1, Board of Directors.

## **Article XI. Transfer of Funds**

**Section 1.** All committees and Club sponsored functions shall turn over money raised in the name of the Barre Sportsman’s Club to the Treasurer within 24 hours after said event in order to prepare reports. The working funds for committees and Club sponsored functions shall remain in the treasury until needed by the committee and event’s person-in-charge (POC). At such time these funds may be withdrawn for the necessary purpose.

## **Article XII. Liability**

**Section 1.** The Members, Directors and Officers of the Organization shall not be personally liable for any debt, liability or obligation of the Organization. All persons, corporations, or other entities extending credit to, contracting with, or having any claim against the Organization may apply to the funds and property of the corporation for the payment of any such contract or claim, or for the payment of any debt, damages, judgments, or decree, or of any money that may otherwise become due and payable to them from the corporation.

## **Article XIII. Fiscal Year**

**Section 1.** The Fiscal Year is from April 1<sup>st</sup> to March 31<sup>st</sup>.

## **Article XIV. Dissolution of the Barre Sportsman's Club**

**Section 1.** *“Upon dissolution of the Club, the assets of the Corporation are to be distributed to the Boy Scouts of America or to any organization exempt under section 501 (c) (3) of the Internal Revenue Code.”*

### **NOTE:**

**This statement appears on a legal document [Articles of Amendment] dated June 5, 1980, (Cranston & Cranston, PC, Barre, MA)**

## Appendix A

## Club Policies



Note: 'Club' used herein refers to the Barre Sportsman's Club  
'BOD' used herein refers to the Board of Directors

1. All Club members shall carry on their person their membership card while on Club grounds.
2. Bartenders have complete discretion to refrain from serving people they consider to be unruly or under the influence and may order them off Club grounds.
3. Hall Rental:
  - A. Active Members in good standing can rent the Hall at \$50.00 for a family function under 50 people. A function of more than 50 people will cost \$100.00 and must be reviewed by the BOD.
  - B. If the bar is needed, a fee of \$75.00 is charged. Bartenders are entitled to receive tips during private functions only.
  - C. A Hall Rental Form (revised: 2/4/2015), from the Club Secretary, must be filled out in triplicate, reviewed and approved by the BOD and signed by the President, prior to the function.
  - D. A refundable \$100.00 security deposit is required for all Hall rentals. The Hall must be left in a clean, orderly fashion in order for the security deposit to be refunded. After inspection by one (1) or more members of the BOD, the security deposit will be refunded to the Requestor only if the Hall is restored to its original condition or better.
  - E. If the kitchen is needed, there is no fee. A reminder though, it must be returned to a clean condition in order to have the security deposit returned.
  - F. Non-members can NOT rent the Hall.
  - G. No Club member may rent the Hall to make a profit.
  - H. Members who rent the Hall must attend the entire function or be subject to expulsion.
4. No one may bring alcoholic beverages onto Club grounds.
5. Club members are responsible for cleaning up after themselves whenever using Club grounds.
6. Any person caught using drugs on Club grounds is subject to immediate dismissal at the discretion of the BOD.
7. Use of foul or obscene language on Club grounds is prohibited.
8. Members who wish to borrow Club property must contact the President for approval and sign for any loaned equipment. The Vice President will act as an alternate in the event the President is unavailable.

9. New members must **wait one (1) year**(earlier if approved by the President & BOD) before being issued a KEY FOB to the clubhouse
  - A KEY FOB will be issued by the Club Vice President at the monthly Club meetings.
  - Each KEY FOB's has a unique serial number associated with that specific FOB.
  - The FOB must be signed for after a \$10 deposit (refundable when returned) is received.
  - Master key sets are to be held by the following: President, Treasurer, Committee Chairs and Club Bar Manager.
10. Club membership is closed when the 175 member cap is reached.



### For All Members and Members with Guests ...

1. No shooting unless lower trap field is checked for activity. If the RED warning flag is out and the RED light is on, the lower trap field is in use. The Rifle-Pistol Range is CLOSED (No Exceptions).
2. Rules posted on and around the range will be strictly obeyed.
3. Firearms will be handled in a safe, responsible manner at all times.
4. **SAFE AREA** - A specific area known as the 'SAFE AREA' has been reserved for firearm field repairs and any timely field maintenance that can be facilitated in order to get the shooter back to the firing-line in relatively short order.
  - The 'SAFE AREA' is located between Positions 22 & 23 and is blocked off on 3-sides with accessed from the 'ClubHouse' side of the firing-line only.
  - While in the 'SAFE AREA' your Firearm **MUST BE** unloaded.
  - Absolutely **NO** ammunition is to be allowed in this area.
5. Members & guests will exercise due care and caution at this range at all times.
6. The consumption of **ALCOHOL** and / or **DRUGS** before or during the use of the range is strictly prohibited.
7. **EYE** and **EAR** protection are mandatory at all times.
8. Baseball cap or other such hat wear are **HIGHLY** recommended. Additionally, neck exposure should be minimized to prevent hot ejected cases from entering down the shirt.
9. Adhere to your 'Posted Shooting Position' which means 'cross-lane shooting' (shooting into adjacent lanes) is not allowed. Not adhering to this request is a **SAFETY** violation.
10. Only paper targets and other specifically authorized targets are allowed.
11. Only club frames, or frames that match club frames in height may be used.
  - When placing your Target Frame into the Runner (horizontal utility poles out on the Range), note the Position number on the 2x6 (on backside of the pole). Place your Target Frame in the Runner (straddling the number) that corresponds to your Shooting Position.
12. **EXPLODING TARGETS ARE PROHIBITED.**
13. Fire only in 'Posted Shooting Positions'. All rounds fired **MUST** impact berms.
  - Positions 1 through 10 is for **POINT BLANK** to 25 yards **ONLY**.
    - Primary use is for handguns & rim-fire rifles.
  - Positions 11 through 22 are for targets placed at 200 yards **ONLY**.
  - Positions 23 through 44 are for targets placed at 50 or 100 yards **ONLY**
  - Absolutely **NO** cross-lane shooting allowed. Shoot **ONLY** in your Posted Shooting Position and at your designated target.
14. Semi-automatic firearms will be fired in **SHORT BURST ONLY**.  
**NO FIRING OF FULLY AUTOMATIC FIREARMS ALLOWED.**
15. Firearms will be discharged only between the hours of:
  - 8:00 AM and sunset Monday – Saturday
  - 10:00 AM and sunset Sundays

16. Members are allowed to bring their immediate family (spouse & minor children) OR 2 guests to the Range.
17. Members are required to carry their Club membership cards on their person as proof of current membership. You should be prepared to show this card if asked to do so.
18. Notify a Club officer immediately of any safety infractions. Any violations of the above rules may result in LOSS OF MEMBERSHIP.
19. Police the area for paper target, shell cases& other trash you may have left behind.
20. The last member to leave the facility must CLOSE & LOCK the gate.
21. Ensure the Club House is secured, if used.
22. Any shooting event, that is BOD & Membership approved involving NON CLUB MEMBERS participation, must have a Club approved Range Officer present.

### **Specific to Law Enforcement Agencies ...**

- 1). All of the above rules apply.
- 2). The following exemptions are the responsibility of the Range Officer, Firearm Instructor, or Chief of Police with approval from the BOD.
  - Special Target Exemption: ie. Dueling Targets, Bianchi
  - Full Auto Exemption: may apply to specific training situations
  - Cross-lane Shooting Exemption: may apply to specific training situations
- 3). Complete a “Range Use Agreement Form for Law Enforcement Agencies”  
This is obtained from the Club Secretary. An example is shown on page 14.
- 4). A FRIENDLY REMINDER --- PICK UP YOUR BRASS

**AGREEMENT WITH LAW ENFORCEMENT AGENCY FOR RANGE USAGE**

The \_\_\_\_\_ Police Department or Agency agrees to the following terms for the use of the Barre Sportsmen’s Club Range on the following date(s): \_\_\_\_\_

- 1) Fired cases will be picked up and either removed from the property or deposited in the 5 gallon buckets or other supplied containers.
- 2) Trash cans will not be left full. Bulky trash, such as targets, target backers and ammunition boxes, will be placed in the dumpster.
- 3) Used targets will be stripped from the target frames.
- 4) Damaged target frames (frames beyond repair) will be stacked as neatly as possible in the SAFE AREA for assessment. Excessive frame damage will be monitored by the BOD (or their designee) and may incur a replacement charge in the future.
- 5) Undamaged target frames will be returned to the appropriate racks provided.
- 6) Any violation of this Agreement will be brought before the Board of Directors for appropriate action.
- 7) Special Requests [with BOD and/or Membership Approval] to facilitate training
  - Special Target Exemption [list target type(s)]:  
[ex.Dueling, Bianchi]  
\_\_\_\_\_
  - FULL AUTO Exemption [list reason(s) for use]:  
\_\_\_\_\_
  - CROSS LANE Firing [list reason(s) for use]:  
\_\_\_\_\_
  - Other [list What & Why]: \_\_\_\_\_

**A \$200 Range Use Fee (as voted March 2014) is payable to the Club Treasurer.**

Range Officer, Firearms Instructor or Chief of Police	Date

Send the signed Agreement (in triplicate) prior to the requested date(s) of use, to the Club Secretary, Warren Farnham, 842 Daniel Shays Highway, New Salem, MA 01355 =OR=

Hand-over the signed form to the Secretary at a Club Meeting.